

LCV BOARD AGENDAS FOR ESP 501(c)(3) & LCV BRANCH NOVEMBER 6, 2023

EDUCATION & SCHOLARSHIP PROGRAM

- 1. Approval of Minutes for Oct 2nd**
- 2. Treasurer's Report**
- 3. Donation buttons on LCV website for ESP and National**
- 4. Scholarship**
- 5. BAL update & discussion of ticket price**
- 6. Other business**

LCV BRANCH

- 1. Approval of Minutes for Oct 2nd**
- 2. Treasurer's report**
- 3. Collection for Safe Futures on November 9th**
- 4. Plans for Holiday Party on Dec 14th**
- 5. End-of-Year Social at Elks Club---ticket price to include donation to National or not?**
- 6. LCV website update and discussion of workflow from Board documents to website, maintenance of website, Google Drive for LCV Document Repository**
- 7. Other business**

NEXT BOARD MEETING: December 4th AT 1 PM

**Lower Connecticut Valley AAUW
Board Meeting
November 6, 2023**

Members Present: Deb DeHertogh, Jeannette Santovasi, Mary Jane Peterson, Linda Frigon, Sue Aberbach, MaryAnn Iadarola, Deb Herskowitz, Barb Dimberg, Olga Saubermann, Penny Hein, Diane Volz, Marcia Machuga, Gloria Gery

The meeting was held at Acton Library and was called to order by President Deb DeHertogh at 1:54 pm.

Approval of Minutes for October 2, 2023

A motion was made by MaryAnn Iadarola, seconded by Gloria Gery to approve the board minutes as presented. The motion passed unanimously.

Treasurer's Report -- MaryAnn Iadarola

The Treasurer's Report for October was presented. Beginning balance \$1676.24 ending balance of \$1604.91. Deposits were for member renewals or Great Decisions. Expenses: member renewals plus \$388.70 to Ciel copy center for 130 booklets; \$150 to AAUW National for American Fellowship Fund; \$500 for Elks Club deposit for June gathering; \$383.63 balance of Recognition Fund transferred to ESP; \$200 AT Insurance.

Combined Bequest and Business Savings: beginning balance \$20,939.40 and ending balance of \$21,013.96.

Budget vs. Actual -- Rentals is at \$675 but \$500 is a deposit for Elks Club and will be refunded. The report will be filed for audit.

November & December branch meetings -- Deb DeHertogh

Our annual collection for Safe Futures Women's Shelter will be done at the November meeting. Donations of clothing or gift cards accepted. Gloria and Jeannette will help with collections and transporting donations. Safe Futures will be discussed at the branch meeting to let members know of its purpose and why we support them.

Deb, Mary Jane Peterson and Jeannette Santovasi will reach out to Park and Recs regarding a screen for the Pavillion.

Board agreed that rather than have everyone bring food to the Holiday Party on December 14th, the Hospitality Committee will ask for 10 volunteers to bring goodies. They will provide punch, cider and water. It was agreed that the money collected for the White Elephant/Raffle would be donated to AAUW-National.

A discussion was held regarding the End-of-Year Social. The room we used last year can hold 50 people but is tight with tables and food. The Elks have told Gloria that if we have more we can overflow into the banquet room. The cost for the event is \$35 and some suggested that \$40 be charged with extra money going to AAUW-National. The board agreed that instead the price should remain \$35 and that a 50/50 Raffle be held instead to raise money for National.

Website update

The LCV website is nearly completely done. The LCV google drive will store all non-financial account information. Financial information will be organized and kept be hard copies kept by both the President and Treasurers.

Questions raised: who will maintain the website, including sending minutes and financial reports? Do we need a new position to maintain the drive and website? Also should members be asked to check website/members only page for Branch minutes rather than sending out emails? This will be discussed at the next board meeting.

Mary Jane Peterson made a motion to adjourn, seconded by Jeannette Santovasi. The meeting adjourned at 2:50 pm.

Respectfully submitted,

Barb Dimberg
Secretary

NEXT BOARD MEETING: December 4th AT 1 PM

AAUW Lower Connecticut Valley Branch
Treasurer's Report as of October 31, 2023

Beginning Balance		\$1,676.24
Deposits		
10/02/23	6 membership renewals @ \$110 each; 2 Shape The Future @ \$74	\$808.00
10/05/23	1 membership dues @ \$110	\$110.00
10/13/23	1 new membership dues @ \$110; 7 checks for Gr. Decisions @ \$35 each	\$355.00
10/20/23	1 new membership dues @ \$110; 8 checks for Gr. Decisions @ \$35 each	\$390.00
10/30/23	AAUW deposit of 6 member local dues @ \$28 each	\$168.00
10/30/23	2 checks for Gr. Decisions @ \$35 each	\$70.00
Total Deposits		\$1,901.00
Expenses		
10/02/23	Visa Chg-AAUW: 1 new member dues @ \$110	\$110.00
10/02/23 Check 2002	Ciel Copy Center-Membership printing 130 booklets	\$388.70
10/05/23 Check 1996	AAUW-CT dues for 2 Shape the Future members	\$20.00
10/06/23	Branch Donation to AAUW National : American Fellowships Current	\$150.00
10/13/23	Visa Chg-AAUW: 1 new member dues @ \$110	\$110.00
10/13/23 Check 2003	Gloria Gery: Deposit for Westbrook Elks Club for June Branch gathering.	\$500.00
10/17/23 Check 2004	Balance of money from Recognition Fund given to LCV-ESP Scholarship Fund.	\$383.63
10/18/23	Visa Chg-AAUW: 1 new member dues @ \$110	\$110.00
10/25/23 Check 2005	AHT Insurance -Yearly Branch Liability Premium	\$200.00
Total Expenses		\$1,972.33
Ending Balance		\$1,604.91
Outstanding Checks/Charges		
Total		
Business Money Market		
Combined Bequest and Business Saving Beginning Balance		\$20,939.40
Bequest Fund	Bequest Fund (unavailable for operating expenses unless specifically approved by LCV Board)	\$14,290.55
Business Savings	Business Savings (money available for use)	\$6,648.85
10/31/23	Interest	\$73.56
10/13/23	Reverse monthly service charge	\$1.00
10/31/23	Combined Bequest and Business Saving Ending Balance	\$21,013.96

AAUW Lower Connecticut Valley Branch
Budget vs Actual as of October 31, 2023

Income			
	Budget	Fiscal YTD	
Dues			
Budget for 100 members @ \$28 104 members new or renewed FY 23-24	\$2,800.00	\$2,807.00	1 student member who does not pay dues; 11 members pd. Dues @ \$21.
Interest to be obtained from Money Market		\$146.07	
Income Total	\$2,800.00	\$2,953.07	
Expenses			
	Budget	Fiscal YTD	
Hospitality	\$700.00	\$35.98	8/29-hotcups,plates-
Rentals (OS Pavillon) (100 to 501c3)	\$400.00	\$675.00	8/31-Rental from Sept-Jan @ \$35/month; 10/12-\$500 Rental Elks Club
Programs (Honoriums)	\$600.00	\$100.00	9/14-Donation to ESP in lieu of Oct. speaker
Membership Expenses (printing booklets, etc.)	\$550.00	\$388.70	9/22-130 member booklets.
Insurance	\$200.00	\$200.00	10/16-Yearly premium
Website (\$\$60 to 501c3)	\$120.00		
Library Donation (Acton)	\$100.00		
Miscellaneous	\$100.00	\$57.22	7/3-Staples- copies for Bd. Meet.
Publicity	\$75.00		
Post Office Box (\$102 to 501c3)	\$202.00		
Zoom Account (\$200 to 501c3)	\$200.00		
Expenses Total (including portion of 501c3)	\$3,247.00	\$1,456.90	
Expenses Total (excluding portion of 501c3)	\$2,785.00		
Great Decisions /Self-Funding	Money Collected & Carried Over	Money Spent	Money Left
17 members pd. @ \$35 each = \$595.00 \$125.81 was carried over from the previous year.	\$720.81	\$597.15	\$123.66
Explanation:		Teachers Pack & 18 guide books + shipping	