**Name: Email:**

**Phone:**

**INSTRUCTIONS: This form is interactive.** **Complete online. S**ave with your name in the file name and email to [Jeanette Santovasi](mailto:jeanettesantovasi@comcast.net)**. Or Print to complete manually.** Mail to Jeanette Santovasi, 28 Beaver Dam Trail, Old Saybrook, CT.

**This form is NOT for interest group signup. Contact group Chair directly.**

**AAUW LCV thrives on active member participation. Click on any/all of interest to you.**

**Note: Prior officers/group chairs are available to assist in transitions and through terms.**

**2024-2025 OPENINGS: Check any position(s) of interest.**

**Note: Systems, teams and documents in place to succeed in Book Author Luncheon Roles**

**Yes LCV Board Co- Secretary (take LCV Board meeting minutes)**

**Yes Co-Chair Book Author Luncheon with Gloria Gery (2025)**

**Yes Donation Solicitation (Auction) Chair - Book Author Luncheon**

**Yes Sponsor Solicitation Chair - Book Author Luncheon**

**Yes Co-Chair Cultural Trips Interest Group**

**Yes Chair, Communications (Newsletter, Website Content & Calendar Updates)**

**Note: National AAUW updates the website**

**Yes Great Decisions Chair**

**I have the following skills/knowledge to contribute to LCV AAUW**

**Financial: Budgets, Reporting, etc.**

**Microsoft EXCEL**

**Organization and project/event management**

**Writing and Communication**

**Fundraising. Soliciting donations sponsorship and/or auction items**

**Technical Skills**

**Graphic Design**

**Monthly newsletter development. Coordinating website & calendar updates.**

**Other. Describe.**

**Learn more about a position. Go to LCV Website** [**Members Only Page**](https://lowerctvalley-ct.aauw.net/members-only/)**. Click on Responsibilities and Timelines. Password: lcvmember**

**I am interested volunteering in these committees and groups when positions open.**

[**Board Membership: Secretary, VP, and Treasurer Positions.**](https://lowerctvalley-ct.aauw.net/task-timelines-leadership-and-committee-chairs-schedules-and-tasks/)

**Programs:** Identify topics. Secure speakers for General Meetings

**Hospitality:** Meeting room setup/reset equipment, food, decorations.

[**Membership Committee**](https://lowerctvalley-ct.aauw.net/files/2023/08/Membership-Committe-Timeline-8-21-23.pdf)**:** Recruit and onboard new members.

[**Book Author Luncheon:**](https://lowerctvalley-ct.aauw.net/files/2023/08/ESP-BAL-Chair-Timeline-8-21-23.pdf) Event organization. Solicit auction items/Sponsors.

Prepare auction item signage. Organize auction baskets.

**Gourmet:** Structure/implement/manage meal events member homes/restaurants.

**Book Groups:** Host meeting. Lead book discussion. Afternoon/Evening s

**Mahjongg:** Host Mahjongg at member homes. Organize game days.

**Cultural Arts Group: Iden**tify and manage day trips.

[**Scholarship Committee:**](https://lowerctvalley-ct.aauw.net/files/2023/08/ESP-Scholarship-Committee-Timeline-8-21-23.pdf) Identify, evaluate and recommend applicants

**Great Decisions Program: Schedule, structure, order materials and identify session leaders.**

**Other Comments:**